

**POWHATON ROAD METROPOLITAN DISTRICT NOS. 1, 3, 4 AND 7**

via teleconference

December 19, 2023 at 5:00 P.M.

<https://powhatonroadmetrodistrict.com>

*This meeting can be joined through the directions below:*

<https://zoom.us/j/7848826891>

Meeting ID: 784 882 6891

Participant Code: 0000

Or

Dial-In Number: 1 (719) 359-4580

Meeting ID: 784 882 6891

Participant Code: 0000

One-tap Mobile: +17193594580,,7848826891#,,, \*0000#

**District No. 1, 3, 4 and 7**

James Spehalski, President

Term to May 2025

Roger Hollard, Secretary

Term to May 2027

CJ Kirst, Treasurer

Term to May 2027

VACANT

Term to May 2025

VACANT

Term to May 2025

**NOTICE OF SPECIAL MEETING & AGENDA**

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Boards on matters that affect the Districts that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
5. Consent Agenda
  - a. Approval of Regular Meeting Minutes from August 1, 2023 meeting and Annual Meeting from November 14, 2023 meeting (District No. 3) (enclosures).
  - b. Ratify 2022 Audit Exemption Applications (enclosures).
6. Legal Matters
  - a. Review and consider approval of First Amendment to the Management Services Agreement with Public Alliance LLC for management services (enclosure).
  - b. Review and consider adoption of Resolution No. 2023-11-01: 2024 Annual Administrative Resolution (enclosure).
    - i. Discuss regular meeting dates for 2024 (suggested dates are the first Tuesday of every other month beginning in February at 5:00 p.m. via Zoom).

7. Management Matters

- a. Approve Proposed General Liability Schedule and Limits and Authorize Approval to Bind Coverage (enclosures).

8. Financial Matters

- a. Consider approval of Unaudited Financial Statements (District Nos. 3 and 7). (enclosures).
- b. Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare and file Application for Exemption from Audit for 2023 (District Nos. 1, 4 and 7).
- c. Consider engagement of Hiratsuka & Associates, L.L.P. for preparation of 2023 Audit, for the amount of \$ \_\_\_\_\_ (District 3) (to be distributed).
- d. Conduct Public Hearing to consider Amendment to 2023 Budgets (if necessary) and consider adoption of Resolution to Amend the 2023 Budgets and Appropriate Expenditures.
- e. Public Hearings on 2024 Budgets and Consider Adoption of Resolution No. 2023-11-02 (District No. 1), No. 2023-11-03 (District No. 3), 2023-11-04 (District No. 4), 2023-11-05 (District No. 7); Adopting Budgets, Imposing Mill Levy and Appropriating Funds (enclosures).
- f. Consider appointment of District Accountant to prepare the 2025 Budget and set the date of the Budget Hearing as \_\_\_\_\_, 2024.

9. Other Business

10. Adjourn