

**POWHATON ROAD METROPOLITAN DISTRICT NO. 2**

via teleconference

December 19, 2023 at 4:30 P.M.

<https://powhatonroadmetrodistrict.com>

*This meeting can be joined through the directions below:*

<https://zoom.us/j/7848826891>

Meeting ID: 784 882 6891

Participant Code: 0000

Or

Dial-In Number: 1 (719) 359-4580

Meeting ID: 784 882 6891

Participant Code: 0000

One-tap Mobile: +17193594580,,7848826891#,,, \*0000#

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Robert Gregory Coates, President	Term to May 2025
Whitney Graham, Treasurer	Term to May 2025
CJ Kirst, Secretary	Term to May 2027
Jennifer R. Merrick, Assistant Secretary	Term to May 2025
Fiona Wood, Assistant Secretary	Term to May 2027

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**NOTICE OF REGULAR MEETING & AGENDA**

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Boards on matters that affect the Districts that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
5. Consent Agenda
  - a. Approval of Regular Meeting Minutes from the August 1, 2023 meeting and Annual Meeting from November 14, 2023 meeting (enclosures).
  - b. Ratify Auditor Engagement Letter with Hiratsuka & Associates, L.L.P to prepare 2022 Audit (to be distributed).
6. Legal Matters
  - a. Review and consider approval of Addendum to the Management Services Agreement with Public Alliance LLC for management services (enclosure).
  - b. Adoption of Resolution No. 2023-11-01: 2024 Annual Administrative Resolution (enclosure).
    - i. Discuss regular meeting dates for 2024 (suggested dates are the first Tuesday of every other month beginning in February at 4:30 p.m. via Zoom).

7. Management Matters

- a. Approve Proposed General Liability Schedule and Limits and Authorize Approval to Bind Coverage (enclosures).

8. Financial Matters

- a. Consider approval of Unaudited Financial Statements (enclosure).
- b. Consider engagement of Hiratsuka & Associates, L.L.P. for preparation of 2023 Audit, in the amount of \$\_\_\_\_\_ (to be distributed).
- c. Conduct Public Hearing to consider Amendment to 2023 Budget (if necessary) and consider adoption of Resolution to Amend the 2023 Budget and Appropriate Expenditures.
- d. Conduct Public Hearing on 2024 Budget and Consider Adoption of Resolution No. 2023-11-02; Adopting Budgets, Imposing Mill Levy and Appropriating Funds (enclosures).
- e. Consider appointment of District Accountant to prepare the 2025 Budget and set the date of the Budget Hearing as \_\_\_\_\_, 2024.
- f. Other Financial Matters.

9. Other Business

10. Adjourn